

CONFIDENTIAL

MEMORANDUM FOR THE RECORD

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A meeting was held in [REDACTED] office on 1 November 1963 at 9:30 a.m. with the following persons present:

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Mr. [REDACTED]
Mrs. [REDACTED]
Mrs. [REDACTED]
Mrs. [REDACTED]
Mis [REDACTED]

Comptroller General Decision B-146399, August 8, 1961 (Unpublished) was summarized as follows:

"Should Bureau of Public Roads dispenses with administrative requirement that payments of subscriptions to periodicals and publications be supported by evidence of receipt of at least first copy, GAO would not object to payment of vouchers covering subscriptions in advance of receipt of periodicals and publications in view of authority now contained in act of June 12, 1930, as amended, 31 U.S.C. 530, to pay in advance for subscriptions to newspapers, magazines, periodicals, and other publications, leaving to agency discretion to require delivery of first copy before payment is made."

It was agreed that:

- 1) The Acquisitions Branch, CIA Library, will retain the official receiving reports of all purchase orders written by them under delegation of procurement authority by the Director of Logistics.
- 2) Only the original billing forms (Forms 44a, 147, and 1080) and the supporting commercial invoices, if submitted by the publishers, will be forwarded to the Fiscal Division for payment.
- 3) These forms (see paragraph two) will bear a date stamp, "LY/AB/DOM.SEC", on the reverse side as evidence that they have been processed through the Acquisitions Branch. In the event there is no "Library" stamp, the Fiscal Processing Branch will forward the billing documents to the Acquisitions Branch for appropriate stamp and return.

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[REDACTED]

11/1/63
Date

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